

*To the kind attention of*  
Friuli Innovazione  
Via J. Linussio, 51  
33100 Udine

technoseed@friulinnovazione.it

**REQUEST TO BE ENTERED**

**ON THE LISTS OF CONSULTANTS FOR FRIULI INNOVAZIONE'S CERTIFIED INCUBATOR**

To apply to projects – financed through European funds in accordance with the regulations of the relevant programmes – for the initiation of advanced support services for startups and innovative enterprises in the context of experimental initiatives, also at a transnational level.

**REQUEST FOR INCLUSION**

With regard to the application already forwarded under the previous "Notice for the establishment of lists of consultants to support entrepreneurial ideas and innovative startups in the business-incubator context", **closed on 31/10/2017.**

The undersigned ....., born in.....on.....  
resident in....., at (street/number).....  
Postcode..... Province .....

Fiscal code.....

Contact details:

Mobile: .....

Office: .....

Email: .....

PEC.....

**REQUESTS**

1. to be admitted to the list of **Consultants** – please specify:

- Legal consultant
- Tax/accounting consultant
- Employment consultant
- Business consultant
- ICT/digital consultant
- Communications consultant
- Internationalisation consultant
- Tourism and regional consultant
- Consultant in the artistic/creative field
- Other (please specify): \_\_\_\_\_



2. to be admitted to the list of **Mentors**<sup>1</sup> for services helping to accelerate more advanced and innovative entrepreneurial projects.

INDICATE THE RELEVANT SECTOR(S) (TECHNOLOGICAL/  
/ENTREPRENEURIAL) \_\_\_\_\_

as per the notice published on the website [www.friulinnovazione.it](http://www.friulinnovazione.it).

To this end:

- **attach a curriculum vitae** completed using the European model
- **declares that he/she fulfils the following general requirements:**
  - a) Italian citizenship or a citizen of other countries belonging to the European Union, without prejudice to the exceptions of law;
  - b) adult;
  - c) physical suitability for the work;
  - d) enjoyment of civil and political rights;
  - e) not having reported measures of dismissal or relief from duties, or not having been made redundant by a public administration body for persistent poor performance or as a result of the discovery that his/her recruitment was achieved by means of the production of false documents, and in any case via fraudulent means;
  - f) not have reported definitive disciplinary sanctions more serious than a warning, reprimand or similar;
  - g) not having reported definitive criminal convictions for serious crimes against the State or the European Union or Public Administration, i.e. sentences for offences for participating in a criminal organisation, in corruption, fraud or money laundering;
  - h) having worked in Friuli Venezia Giulia and in the larger region of Alpe Adria (Veneto, Austria, Slovenia and Croatia) and possibly in the scope of the European Union
- **(specific to the list of CONSULTANTS ) Declares to be in possession of:**
  - a master's degree, or a degree obtained under the "old system"<sup>2</sup> (only for Consultants) relating to the category in which the registration is requested
  - at least 5 years' experience in your business
- **(specific to list of MENTORS) Declares to be in possession of:**
  - At least 5 years' business/technological experience in an appropriate sector, specifying any relevant experiences/success stories

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<sup>1</sup> "**Mentor**" in this context means an individual with great experience in one or more of the relevant sectors, in investment or in business.

<sup>2</sup> Ref.to the Italian previous System Degree



➤ **(specific to the list of CONSULTANTS ) Declares to be available for the following:**

- to carry out 4 hours/month of guidance/initial free advice at the offices of Friuli Innovazione in Udine Via J. Linussio n. 51<sup>3</sup>
- to deliver the following services/activities at the following special rates:

SERVICES/ACTIVITIES	RATES

➤ **(specific to the list of Mentors) Declares to be available for the following:**

- to give an initial free advice at the offices of Friuli Innovazione in Udine Via J. Linussio n. 51<sup>4</sup>, and to participate in any group meetings (with the beneficiaries selected in accordance with the individual project procedures) upon starting and ending the mentoring process.
- to deliver the following services/activities at the following special rates<sup>5</sup>:

Specify the type of support offered	Total fee for a minimum of 4 meetings <sup>6</sup>
<input type="radio"/> Refinement of the idea based on concrete needs and the specific market <input type="radio"/> Team-building and identification of advisors; <input type="radio"/> Assistance in the development and validation of the business model; <input type="radio"/> Assistance in the preparation of the pitch for investors; <input type="radio"/> Support with the implementation of crowdfunding	

<sup>3</sup> For support services provided within the framework of EU project, place and modality of service delivery is subject to the EU project implementation rules;

<sup>4</sup> idem

<sup>5</sup> For support services provided within the framework of the projects financed with European funds, the tasks will be assigned by Friuli Innovazione in accordance with the regulations of the relevant individual European Programmes, within the limits of expenditure planned under the individual projects.

<sup>6</sup> Mentoring support: a minimum of 4 meetings of one hour each, to be agreed on the basis of the timeframe envisaged for the individual pilot projects



<p>campaigns on major national/global platforms;</p> <ul style="list-style-type: none"><li>○ Contacts with business angels, venture capital and entrepreneurs;</li><li>○ Internationalisation: presentations to potential customers and distributors, access events, business partnerships; living lab validation;</li><li>○ living lab validation</li><li>○ Other.....</li></ul>	
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- Please note that if incongruities are ascertained between what is stated at the time of presentation of the present enrolment request/the attached curriculum vitae, and other facts ascertained by Friuli Innovazione, then without prejudice to what is laid down in Article 76 of Presidential Decree No. 445 of 28 December 2000, this will also result in immediate deletion from the list and the assertion of any other action provided for by law.

Place, date

Signature



## Annex A

### **Information on the processing of personal data Within the meaning of Article 13 of EU Regulation 2016/679 (General Regulation on Data Protection – GDPR)**

#### **1. Purpose of processing**

Friuli Innovazione is processing your personal data in relation to calls, notices, invitations, applications, information requests, permissions, disclaimers and the like, related to specific projects. This data is processed pursuant to the consent you expressed within the meaning of Article 6(1a) GDPR.

In compliance with the obligations envisaged under the GDPR and Legislative Decree no. 196 of 30 June 2003 and amendments and additions ("Personal Data Protection Code", hereinafter: the "Code"), you are hereby informed that Friuli Innovazione, based in Via Jacopo Linussio 51 - 33100 Udine, as Controller, will subject the user/visitor's freely communicated personal data to processing in compliance with the standards in force.

In particular, processing will be based on principles of correctness, permissibility and transparency as foreseen by Article 11 of Legislative Decree No. 196/2003: no excess data will not be collected or recorded beyond that which is necessary for the purposes referred to above, nor retained for longer than necessary for the purposes for which they were collected.

#### **2. Type of data processed**

The optional sending of questions, requests, expressions of interest, applications, curriculum vitae and the like to Friuli Innovazione may lead, by way of example, to the processing of the following types of data of the data subject: demographic and identification data, contact data, bank details, information on the employment, business or professional activities of the data subject, as well as other any personal data requested by the Call, Notice, Invitation or similar procedure of Friuli Innovazione.

#### **3. Processing methods**

The processing of the data may be carried out in either a non-automated manner or with the aid of electronic, informatics and telematics tools, during the time period which is strictly necessary to achieve the purposes for which they were collected.

Aside from communications required by law, the collected data will be communicated to third parties only if this is necessary for the fulfilment of the requests or for carrying out the purposes referred to in Paragraph 1. The data will not be disclosed, unless in an anonymous and aggregated form, for statistical purposes and for the promotion of Friuli Innovazione's activities.

Only with the express consent of the data subject may the contact details of the applicant be used by Friuli Innovazione to send communications concerning its initiatives, such as conferences, events and training courses which are considered to be of interest to the applicant. In carrying out the processing, all technical, IT, organisational, logistic and procedural-security measures will be taken to ensure an adequate level of data protection. The security measures mentioned above will ensure the data can be accessed only by those individuals responsible for Friuli Innovazione's processing pursuant to Point 4.

#### **4. Optional provision of data**

The data subject is free to provide his/her personal data.

If not provided, this may only result in it being impossible to obtain what is requested.



## **5. Controller and categories of processors and those tasked with the processing**

The controller is Friuli Innovazione società consortile a r.l., based in Via Jacopo Linussio 51 - 33100 Udine, VAT no. 02159640305. The personal data will be processed by employees, colleagues and/or consultants appointed by the controller, operating as tasked or as processors, by specific appointment of the controller, and subject to specific contractual obligations.

The processor is Mr Fabio Feruglio. The processor may be contacted via: Tel. +39 (0)432 629911, fax. +39 (0)432 603887, email: [segreteria@friulinnovazione.it](mailto:segreteria@friulinnovazione.it)

## **6. Rights of data subjects**

You may at any time exercise your rights under Articles 12 et seq GDPR, by contacting the processor. The data subject is entitled to ask the controller for access to his/her personal data, and to correct or erase them or to have their processing restricted, or to object to processing (Articles 15 et seq GDPR).