



**INPRO project**

# **CALL FOR APPLICANTS**



## 1. Foreword

This call is published within the **project “INPRO - Improving IPR management services to SMEs engaging in peer learning activities”**, carried out by **Friuli Innovazione** (Italy), **Jozef Stefan Institute** - JSI (Slovenia) and **AIDIMME** - Technology Institute on Furniture, Wood, Packaging (Spain), three innovation agencies supporting SMEs in their competitive development processes.

The **project objective** is to collaboratively address a common innovation support challenge, namely to peer review IPR (Intellectual Property Rights) support programmes for SMEs in order to **improve SMEs knowledge and attitude towards IP/IPR matters** as well as to **transfer good practices** into regional/national programmes for intellectual property management.

## 2. Objectives and purpose of the call of applicants

This **call for applicants** aims at **selecting 15 beneficiaries from the three participating Regions**, to be **involved in the project pilot action**.

In particular, a **customized IP Initial Assessment (IP Pre-Diagnosis) will be developed with each beneficiary involved**, in order to raise awareness on IP as a fundamental asset for enterprises in the target sector of “Creative Industries” linked to the housing domain.

## 3. Eligible entities

**In order to be eligible for the INPRO Pilot Action and Audit** within INPRO Project, companies should fulfill all the **following requirements**:

- be a **professional designer and creative, a researcher or a Micro or Small&Medium Enterprise (SME)** according to the definition of the EU recommendation 2003/361<sup>1</sup>;

<sup>1</sup> Companies dimension criteria:

Company category	Staff headcount	Turnover	or	Balance sheet total
Micro	< 10	≤ € 2 m		≤ € 2 m
Small	< 50	≤ € 10 m		≤ € 10 m
Medium	< 250	≤ 50 m		≤ 43 m



- be established in **one of the Regions involved in the project**: Friuli Venezia Giulia (Italy), Slovenia and Spain;
- operate in the sector of **Creative Industries (CI)** with particular focus on offering services and products related to the **housing domain**: house building, smart houses, home automation, furniture and decoration, etc. – **preferred criteria**.

#### 4. Opportunities

Participation in activities is **free of charge**.

The project offers to beneficiaries the **opportunity** to take part in the project pilot action and receive an IP Initial Assessment (IP Pre-Diagnosis) Service:

- **tailored individual IP audit** through a face-to-face interview;
- a **final report of IP Initial Assessment** (IP Pre-Diagnosis) with useful recommendations on how to leverage IP.

#### 5. How to apply and deadline for submission of applications

Interested targets must **fill in the attached Application form** and **deliver it by hand or by e-mail to [inpro@friulinnovazione.it](mailto:inpro@friulinnovazione.it)** no later than Thursday 24<sup>th</sup> August 2017 with the following object “Participation to INPRO pilot action”.

#### 6. Criteria, methods and evaluation procedures

Once eligible criteria have been checked, the **selection process** is based on the **arrival of the application** (*on a first-come, first-served basis*).

#### 7. Communication of Results

The selection results will be **communicated via e-mail** to applicants to the present call.



## **8. Responsible for the procedure**

Responsible for the procedure in Friuli Venezia Giulia is Claudia Di Benedetto from Friuli Innovazione (e-mail: [inpro@friulinnovazione.it](mailto:inpro@friulinnovazione.it) or [claudia.dibenedetto@friulinnovazione.it](mailto:claudia.dibenedetto@friulinnovazione.it) - phone: 0432 629 924).

## **9. Privacy, data protection and transparency**

Personal Data provided by each Applicant, will be processed by project partners only for the purposes related to INPRO Project.

The processing of Personal Data carried out through electronic and/or automated or equivalent, will be based on principles of fairness, legality, transparency and will take place with appropriate procedures to ensure the security and confidentiality.